

# Internal Regulation on Membership of General Incorporated Association The Physical Society of Japan

July 1, 1958 Established  
July 1, 1961 Revised  
July 22, 1963 Revised  
July 9, 1965 Revised  
June 11, 1966 Revised  
July 8, 1967 Revised  
December 25, 1970 Revised  
August 3, 1971 Revised  
September 30, 1972 Revised  
December 9, 1972 Revised  
June 9, 1973 Revised  
July 14, 1973 Revised  
August 25, 1973 Revised  
July 13, 1974 Revised  
October 12, 1974 Revised  
December 14, 1974 Revised

August 12, 1975 Revised  
January 17, 1976 Revised  
June 12, 1976 Revised  
August 20, 1976 Revised  
November 20, 1976 Revised  
October 15, 1977 Revised  
August 17, 1978 Revised  
August 18, 1978 Revised  
July 11, 1981 Revised  
July 10, 1982 Revised  
July 9, 1983 Revised  
August 24, 1984 Revised  
October 13, 1984 Revised  
July 12, 1986 Revised  
December 13, 1986 Revised  
September 30, 1989 Revised

April 1, 1990 Revised  
October 17, 1992 Revised  
February 7, 1998 Revised  
September 1, 2001 Revised  
July 10, 2004 Revised  
November 12, 2005 Revised  
August 29, 2006 Revised  
December 15, 2007 Revised  
March 6, 2010 Revised  
October 8, 2011 Revised  
September 14, 2013 Revised  
May 10, 2014 Revised  
June 14, 2014 Revised  
December 13, 2014 Revised  
November 14, 2015 Revised  
March 11, 2016 Revised  
July 9, 2016 Revised

*This is an English translation of "Internal Regulation on Membership of the Physical Society of Japan" written in Japanese, which should be regarded as the official and legally binding document.*

## Chapter 1: General Provisions

### Article 1 (Matters stipulated in this Internal Regulation)

This Internal Regulation shall stipulate the admission procedure, membership dues, distribution of periodical publications, and other matters relating to membership of the Physical Society of Japan (hereafter the "Society"), in regards to regular members (including senior members), student members, honorary members, and supporting members, based on the Constitution as well as on the Bylaws.

### Article 2 (Meaning of business year)

The business year in this Internal Regulation shall mean the period from January 1 to December 31 of each year, in the same way as the business year of the Society stipulated in Article 35 of the Constitution.

## Chapter 2: Regular Members and Student Members

### Clause 1: Regular Members

#### Article 3 (Admission procedure)

3.1 A person who wishes to be admitted to the Society as a regular member stipulated in Article 5 Section 1 of the Constitution must complete the following matters in accordance with the stipulation of Article 1 of the Bylaws and submit it to the President.

- (1) English spelling of the name, date of birth
- (2) Names and member IDs of the two regular members of the Society who introduce the applicant

- (3) Name of the university and name of the department from which the applicant graduated, year/month of graduation, and name of the last school attended and year/month of completion; year/month of expected graduation or completion if still enrolled in school
  - (4) Name of affiliation, current address, and postal address
  - (5) Periodical publications which the applicant wishes to receive
- 3.2 A person, who is enrolled in graduate school and wishes a reduction of membership dues stipulated in Article 8 Section 1 of the Bylaws, must submit the student certificate.
  - 3.3 Admission of a regular member shall be determined by the President upon resolution of the Board of Directors.
  - 3.4 The President shall consult on application for admission of regular members received by the last day of each month with the Board of Directors Meeting of the following month for approval. The first day of the month when the Board of Directors Meeting is held shall be the date of admission. In the case that the Board of Directors Meeting is not held on the following month, the earliest Board of Directors Meeting after the following month shall be consulted with.
  - 3.5 Rights as a regular member may be executed from the date following approval of admission by the Board of Directors.
  - 3.6 In the case that admission of an applicant is not approved, the amount equivalent to the admission fee and membership dues shall be refunded.

**Article 4** (Types of periodical publications to receive and the amount of membership dues)

Regular members must pay the amount of membership dues as well as the annual amount of additional membership dues stipulated in Articles 7 and 17 of the Bylaws prior to the commencement date of the relevant business year, depending on the types of periodical publications (hereafter the "Publications") to receive under Article 17 of the Bylaws. However, in the case of receiving the reduction of membership dues stipulated in Article 8 Section 1 of the Bylaws, the amount of student membership dues shall be applied.

**Article 5** (Adjustment of membership dues for new members)

The amount equivalent to one-year membership dues paid by a regular member admitted in the middle of a business year as well as any excessive amount of payments shall be adjusted in the invoice for the following business year according to Attachment 1.

**Article 6** (Reduction of membership dues)

In the case that a regular member who is enrolled in graduate school wishes reduction of membership dues stipulated in Article 8 Section 1 of the Bylaws, the following procedure must be taken.

- (1) The regular member who applies for reduction shall submit the application form by September 30 along with the student certificate.
- (2) Membership dues for a regular member who takes the procedure in the above paragraph shall be the same as the membership dues for a student member starting January of the following year.

**Article 7** (Application period of the reduction of membership dues)

- 7.1 A regular member who is enrolled in graduate school shall be eligible for application of the reduction of membership dues until December of the year when completion of the graduate courses is expected according to the student certificate submitted at the time of application for admission or for reduction.
- 7.2 In the case that a regular member is enrolled in graduate school beyond the period in the

above section and wishes reduction of membership dues, the procedure stipulated in Article 6 must be taken again.

- 7.3 In the case that the status as a graduate student is lost during the period in Section 1, the status must be reported and the membership dues for a regular member must be paid starting from January of the following year.

**Article 8** (Reduction of membership dues for a regular member who becomes an undergraduate student)

In the case that a regular member newly becomes an undergraduate student, reduction of membership dues may be available. The stipulation in the above two Articles shall be applied to the procedure for reduction as well as the application period.

**Article 9** (Reduction of membership dues under special circumstances)

Under special circumstances, the President may approve reduction of membership dues or waiver of one-year membership dues for a regular member. Special circumstances include major disasters to which the Disaster Relief Act is issued; however applicability of this regulation as well as its details shall be discussed and determined by the Board of Directors on a case-by-case basis. In this case, a member who requests reduction of membership dues must submit the disaster-victim certificate in regards to the stipulated subject.

## **Clause 2: Student Members**

**Article 10** (Admission procedure)

The stipulation on the admission procedure for regular members in Article 3 shall be applied to the admission procedure for student members stipulated in Article 5 Section 1 Paragraph 2 of the Constitution. However, the student certificate must be submitted.

**Article 11** (Types of periodical publications to receive and the amount of membership dues)

Student members must pay the amount of membership dues as well as the annual amount of additional membership dues stipulated in Articles 7 and 17 of the Bylaws prior to the commencement date of the relevant business year, depending on the types of Publications to receive under Article 17 of the Bylaws.

**Article 12** (Adjustment of membership dues for new members)

Stipulation on adjustment of membership dues for new members in Article 5 shall also be applied to student members.

**Article 13** (Application period of membership dues for student members)

- 13.1 Student members shall be eligible for the amount of membership dues for student members until December of the year when graduation is expected according to the student certificate submitted at the time of application for admission.
- 13.2 In the case that a student member is enrolled in an undergraduate course of university beyond the period in the above section and wishes to be continuously considered as a student member, application for a student membership must be submitted again by September 30 along with the application form and student certificate,

**Article 14** (Change from a student member to a regular member)

A student member who graduates from an undergraduate course of university may become a regular member. Even if a student member becomes a regular member, the amount of

membership dues for the relevant business year shall remain as the amount of membership dues for a student member.

**Article 15** (Reduction of membership dues under special circumstances)

Under special circumstances, the President may approve reduction of membership dues or waiver of one-year membership dues for a student member in the same way as the regulation for regular members in Article 9.

**Clause 3: Honorary Members and Senior Members**

**Article 16** (Honorary members)

An honorary member in Article 5 Section 1 Paragraph 4 of the Constitution shall be entitled to the qualification and rights equivalent to a regular member. In addition, membership dues as well as additional membership dues stipulated in Article 17 of the Bylaws shall be waived.

**Article 17** (Senior members)

- 17.1 In the case that a regular member, who has been the member of the Society (including the previous Physico-Mathematical Society of Japan) for 35 years or longer and reached the age 65 or older, obtains the President's approval by taking the procedure stipulated in Article 8 Section 2 of the Bylaws (hereafter the "senior members"), membership dues shall be reduced. The above period shall include the period as a student member. However, additional membership dues must be paid in advance if distribution of Publications other than the Japanese journal "BUTSURI" (hereafter "BUTSURI") is desired.
- 17.2 A person who wishes to be a senior member must fully pay the membership dues including additional membership dues up to the business year when the application is submitted.
- 17.3 Senior members must pay the amount of membership dues stipulated in Article 8 Section 2 of the Bylaws.
- 17.4 The President may suspend delivery of the BUTSURI as well as of Publications to a senior member who does not pay the membership dues in Section 3 or the additional membership dues for Publications that are desired for distribution in Article 1.

**Clause 4: Changes of Publications to Receive**

**Article 18** (Period and procedure to request changes)

- 18.1 Regular members and student members may request changes in types, suspension, or new delivery of Publications stipulated in Article 17 of the Bylaws on a business-year basis.
- 18.2 Requests in the above section shall be made in regards to Publications for the following business year with the application form between April 1 and September 30 of each year.
- 18.3 Regular members and student members who do not take the procedure in the above section shall receive the same Publications as the previous business year.
- 18.4 Regular members and student members admitted in October, November and December of each year shall receive the same Publications as the business year of admission in the following business year, regardless of the stipulation in the above three sections.
- 18.5 No request of changes in types, suspension, or new delivery of Publications by regular members and student members shall be accepted other than the period stipulated in Section 2.

## **Clause 5: Method to Pay Membership Dues**

### **Article 19** (Time to pay membership dues)

Regular members and student members must pay the membership dues for the following business year prior to the commencement date of the relevant business year as billed by the Society.

### **Article 20** (Adjustment of membership dues)

Any excessive amount of payments shall be adjusted in the invoice for the following business year.

## **Clause 6: Method to Handle the Delinquents of Membership Dues**

### **Article 21** (Delinquency for less than one year)

- 21.1 Delivery of Publications shall be suspended if the membership dues for the relevant business year (including additional membership dues; the same shall apply hereafter) are not fully paid. The period of suspension shall be separately stipulated.
- 21.2 The Publications during the period of suspension shall not be delivered even when the membership dues stipulated in Section 1 are fully paid.

### **Article 22** (Delinquency for one year or longer)

- 22.1 A regular member or student member who has not fully pay the membership dues for the current business year by October of each year shall be warned about the effect of "removal under Article 10 of the Constitution". However, a grace period shall be until December 31, followed by the procedure of removal.
- 22.2 Publications during the period of suspension shall not be delivered even when the membership dues are fully paid during the grace period in the above section, in the same way as Section 2 of the above article.
- 22.3 In the case that regular members and student members who were removed as well as regular members and student members who withdrew by request wish to be readmitted, they may be readmitted by taking the admission procedure again. However, the delinquent membership dues at the time of removal or withdrawal must be fully paid.

## **Clause 7: Overseas Shipping Fees of Publications**

### **Article 23** (Overseas shipping fees)

Regular members and student members whose address for delivery of Publications is outside of Japan must pay overseas shipping fees designated by each publication. The amounts shall be stipulated by the Board of Directors.

## **Chapter 3: Supporting Members**

### **Article 24** (Definition)

Supporting members shall be defined as individuals or organizations that agree on the purpose of the Society and support its financial administration continuously.

### **Article 25** (Admission procedure)

An individual or organization that wishes to be admitted to the Society as a supporting member must complete the following matters in the Admission Application Form and submit it to the President for approval of the Board of Directors.

1. In the case of an individual
  - 1) Name and furigana (pronunciation of the name)
  - 2) Current address (or postal address)
  - 3) Name of employer and job title
  - 4) Number of units of membership dues for each business year
2. In the case of an organization
  - 1) Name of organization
  - 2) Name of representative
  - 3) Address
  - 4) Number of units of membership dues for each business year
  - 5) Contact information
  - 6) Person in charge

**Article 26** (Membership dues)

Supporting members must pay one or more units of membership dues stipulated in Article 9 of the Bylaws by the last day of each year.

**Article 27** (Number of units of membership dues and Publications to receive)

- 27.1 A supporting member may receive one copy of BUTSURI and one copy of the Physics Education in University as well as additional Publications depending on the number of units of membership dues under Article 18 of the Bylaws.
- 27.2 Additional Publications available for delivery shall be BUTSURI, JPSJ, or the Physics Education in University, and the number of units of membership dues and the additional number of copies for delivery shall be as follows. In the case of receiving JPSJ as additional delivery, the access authority to JPSJ Online shall also be given upon request by the supporting member. However, members with a large amount of access may be requested to apply for a tier-based subscription separately.

Number of units of membership dues	3~4	5~6	7~8	9~10	11~15
Additional number of copies	Up to 1 copy ※	Up to 2 copies	Up to 3 copies	Up to 4 copies	Up to 5 copies
Number of units of membership dues	16~20	21~30	31~40	41~50	50 or more
Additional number of copies	Up to 6 copies	Up to 7 copies	Up to 8 copies	Up to 9 copies	Up to 10 copies

※ JPSJ can be added with 4 units or more of membership dues.

**Article 28** (Late payment of membership dues under special circumstances)

- 28.1 The President may approve late payment of membership dues from supporting members under special circumstances.
- 28.2 Supporting members who are delinquent in payment of membership dues for a long time without notifying the circumstances to the Society may be considered as withdrawn upon resolution of the Board of Directors.

## **Chapter 4: Procedure to Revise the Internal Regulation**

**Article 29** (Procedure to revise the Internal Regulation)

This Internal Regulation shall be revised by the Board of Directors.

**(Supplemental Provisions)** October 8, 2011 – Revision of this Internal Regulation shall be enforced as of September 1, 2011. However, the Board of Directors may take measures necessary to implement revision of this Internal Regulation in advance.

**(Supplemental Provisions)** This Internal Regulation shall be enforced as of May 10, 2014.

**(Supplemental Provisions)** June 14, 2014 – Revision of this Internal Regulation shall be enforced as of January 1, 2015. The stipulation relating to the part designated with ※ in Article 27 Section 2 shall be invalid until enforcement.

**(Supplemental Provisions)** This Internal Regulation shall be enforced as of December 13, 2014.

**(Supplemental Provisions)** This Internal Regulation shall be enforced as of November 14, 2015.

**(Supplemental Provisions)** This Internal Regulation shall be enforced as of April 1, 2016.

**(Supplemental Provisions)** This Internal Regulation shall be enforced as of July 9, 2016



**Attachment 1:** Amount of membership dues (for one year) paid by new members to be carried over to the following business year. (Less than 10 yen is rounded off.)

(From January 1, 2016)

(Unit: yen)

	Basic membership dues		Additional membership dues			
	Regular member	Student member	JPSJ (Subscription A)	JPSJ (Subscription B)	JJAP	Physics Education in University
Enrolled in January	0	0	0	0	0	0
Enrolled in February	1000	670	810	1,260		
Enrolled in March	2,000	1,330	1,620	2,520		
Enrolled in April	3,000	2,000	2,430	3,780		
Enrolled in May	4,000	2,670	3,240	5,040		
Enrolled in June	5,000	3,330	4,050	6,300		
Enrolled in July	6,000	4,000	4,860	7,560		
Enrolled in August	7,000	4,670	5,670	8,820		
Enrolled in September	8,000	5,330	6,480	10,080		
Enrolled in October	9,000	6,000	7,290	11,340		
Enrolled in November	10,000	6,670	8,100	12,600		
Enrolled in December	11,000	7,330	8,910	13,860		

## List of Revision History

December 15, 2007 – Partial revision

Articles 9 and 15

The stipulation to waiver of one-year membership dues in the case of major disasters was added.

March 6, 2010 – Partial revision

Article 3 (3)

The name of the university, etc. was added to be consistent with the Constitution, Admission Application Form, etc.

October 2011 – Partial revision

Revision after revision of the Constitution and Bylaws resulting from transition to the general incorporated association

- The numbers of the Articles referenced were revised.
- Description on special members in the old Constitution was separated from the Internal Regulation on Membership as the “Internal Regulation on Purchase of Periodical Publications by Individuals or Organizations Other Than Members.”
- Other revision of some wording

(Admission procedure) “Article 3 (6) Necessary documents of banks or postal savings for automatic withdrawal of membership dues” was deleted.

September 14, 2013 – Partial revision

Article 3 Paragraph 4 – The due date and wording were revised.

Article 22 Paragraph 1 – “Withdrawal” was revised to “expulsion.”

The carry-over amount of additional membership dues for JJAP in the Attachment 1 was revised.

May 10, 2014 – Partial revision

The carry-over amount of additional membership dues for JPSJ in the Attachment 1 was revised.

June 14, 2014 – Partial revision

Description of access authority of JPSJ Online was added and additional copies of delivery of JPSJ was revised to four units or more in Article 27 Section 2. The supplemental provision was added with January 1, 2015 as the date of enforcement.

December 13, 2014 – Partial revision

Qualification and authority of honorary members was clarified in Article 16.

November 14, 2015 – Partial revision

Wording, etc. was partially revised in Articles 4, 14, 18, 21 and 22.

The content was revised in Article 25.1 “In the case of an individual.”

Article 28 Section 2 was added.

Attachment 1 was revised.

March 11, 2016 – Partial revision

Revision resulting mainly from the conversion to electronic admission application: Articles 3, 5, and 12.

Method of the treatment of fractions was clarified in Attachment 1. The table before December 31, 2015 was deleted.

July 9, 2016 – Partial revision

Wording, etc. was partially revised in Article 1, Article 3 Section 2, Article 4, Article 6, Article 7 Sections 1 and 2, Article 10, Article 11, Article 17, Article 19, Article 21 Section 2, Article 22 Sections 1, 2 and 3, and Article 27.